



Dumka Engineering College

(Estd. by Govt. of Jharkhand & run by Techno India under PPP)
(Approved by AICTE, New Delhi & affiliated to Sidhu Kanhu Murmu University, Dumka)

Corporate Office : EM 4/1, Sector - V, Salt Lake, Kolkata - 700 091
Phone : (91) 33-2357-6163/64/2658/1094, Fax : (91) 33-2357-2450

MINUTES OF THE MEETING OF BOARD OF GOVERNORS (BoG) OF DUMKA ENGINEERING COLLEGE

| | |
|-----------------------------|--|
| Meeting No. | DEC/BOG/30082019 |
| Date & Venue | 30 th August 2019 at 6 th Floor, EM-4, Salt Lake City, Sector V, EM Block, Sector V, Salt Lake City, Kolkata-700091, West Bengal |
| Start Time | 11:30 |
| End Time | 12:25 |
| Discussion reference | As per Notice |

MEMBERS / PARTICIPANTS

| S.No. | Participants | Role |
|-------|--------------------------------|----------------------------|
| 1. | Mr. Kunal Ganguly | Chairperson Governing Body |
| 2. | Prof. (Dr.) Gopal Pathak | Member Governing Body |
| 3. | Dr. Sudipta Chakraborty | Member Governing Body |
| 4. | Dr. Bishnu Brata Chattopadhyay | Member Governing Body |
| 5. | Mr. Anit Adhikari | Member Governing Body |
| 6. | Mrs. Moumita Chakraborty | Member Governing Body |
| 7. | Dr. Subhendu Mondal | Member Governing Body |
| 8. | Prof. Sujit Khamaru | Member Governing Body |
| 9. | Dr. Palash Pal | Member Secretary |

Absent Governing Body Members:

1. Nominee of AICTE(Ex-Officio), Member
2. Govt. of Jharkhand Representative
3. Nominee of SKM University, Member



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AGENDA:

| Sl. No. | Topic | Status |
|---------|---|-----------|
| 1 | Review of previous BOG Meeting agenda points & action taken status | Discussed |
| 2 | Status of TEQIP-III, suggestions for review and performance audit | Discussed |
| 3 | Procurement plan and approval for expense in 3 rd quarter (Oct-Nov-Dec 2019) under TEQIP phase III | Discussed |
| 4 | SKM University affiliation and examination issue | Discussed |
| 5 | Approval/NOC from Dept of Higher, Technical Education & Skill development regarding pending Affiliation from SKM University as well as Govt. of Jharkhand for the year 2015-16, 2016-17 and 2017-18 | Discussed |
| 6 | Admission and financial status of the college | Discussed |
| 7 | Planning of annual budget for the academic year 2019-20 | |
| 8 | Method to increase the revenue | Discussed |
| 9 | Faculty appraisal increment | Discussed |
| 10 | NBA Application and SAR preparation status | Discussed |
| 11 | Miscellaneous Points | Discussed |

CONFIRMATION/APPROVAL:

The minutes of meeting of previous Board of Governors held on 25th June 2019, was approved/confirmed by the board.

MINUTES OF MEETING

| Agenda Point Sl.No. | Minutes |
|------------------------|--|
| 0. | <p>Dr. Palash Pal (Member Secretary) welcomed all participants, Mr. Kunal Ganguly (Chairperson, Governing Body), and Prof. (Dr.) Gopal Pathak, Vice Chancellor, Jharkhand University of Technology along with all members of the governing body. Member Secretary briefed about the meeting and delivered Power-Point Presentation about Dumka Engineering College.</p> <p>At the beginning the board reviewed and approved the minutes of the previous meeting.</p> |



| Agenda Point Sl.No. | Minutes |
|------------------------|---|
| 1. | <p>Review of previous BOG Meeting agenda points & action taken status:</p> <p>The board members have reviewed the action taken report of the previous meeting and approved the minutes of the same.</p> |
| 2 | <p>Status of TEQIP-III, suggestions for review and performance audit:</p> <p>Several procurements have been made to upgrade existing laboratories & set up new computer lab in several dept. Till date expenses are being made under the Institute Operational Cost, Procurement of Goods /Equipment and Academic Development. Total 55% of PLA was spent. In upcoming days Procurement & up gradation will be made for ME, CE, EE& ECE department labs.</p> <p>The Governing Body approved TEQIP Expenditure.</p> |
| 3 | <p>Procurement plan and approval for expense in 3rd quarter (Oct-Nov-Dec 2019) under TEQIP phase III:</p> <p>Member Secretary presented the procurement plan and status of TEQIP-III project. The board members have approved the procurement Plan under TEQIP-III project for October-November- December 2019.</p> |
| 4 | <p>SKM University affiliation and examination issue:</p> <p>Member Secretary has briefed the matter of SKM University examination issue. The University has not published yet the even semester result of 2017-18 academic year, therefore, odd semester examinations for the 2018-19 academic year are pending. The University has raised the point that the college should submit NOC letter obtained from Department of Higher Education, Government of Jharkhand. However, the college has received the NOC letter from Department of Higher Education and submitted the same to the SKM University. Therefore, soon the University will conduct pending examinations. In case of any delay in conducting examinations, Prof. (Dr.) Gopal Pathak suggest to send reminder mail to VC giving copy to Raj Bhavan, Jharkhand.</p> <p>Board members unanimously approved the initiative.</p> |
| 5 | <p>Approval/NOC from Dept of Higher, Technical Education & Skill development regarding pending Affiliation from SKM University as well as Govt. of Jharkhand for the year 2015-16, 2016-17 and 2017-18:</p> <p>Member Secretary has briefed that approval obtained from Department of Higher Technical Education and Skill development, Government of Jharkhand. It has been submitted to the SKM University. Board members unanimously approved the initiative.</p> <p>Board suggested to follow up the for the affiliation from SKM University.</p> |



| Agenda Point Sl.No. | Minutes |
|------------------------|---|
| 6 | <p>Admission and financial status of the college:</p> <p>Member Secretary briefed that this year the number of student admission got reduced. Board has suggested focusing to increase the student admission in next year.</p> |
| 7 | <p>Planning of annual budget for the academic year 2019-20:</p> <p>As the college is going to submit application for NBA accreditation, therefore, Member Secretary briefed the requirement of modern laboratories as well as project laboratories for all departments. Therefore, the board recommended to create annual budget keeping the above points to fulfill.</p> |
| 8 | <p>Method to increase the revenue:</p> <p>In order to sustain the college is required to be financially stable. The board has emphasized to go for consultancy work as this will help to increase the college revenue. In this regard, therefore, the board has suggested to strengthen the research activity in the college. Such activity will enable to start the consultancy services.</p> |
| 9 | <p>Faculty appraisal increment:</p> <p>Member Secretary briefed that due to the less admission, the financial status is bad. However, the chairperson said minimum 3% appraisal increment is necessary.</p> |
| 10 | <p>NBA Application and SAR preparation status:</p> <p>Member Secretary briefed that as the SKM University examinations are pending therefore, still the college is not eligible for NBA application. However, the all departments are preparing the SAR.</p> <p>Board has suggested to follow up for conducting the pending examinations and go for the NBA application.</p> |
| 11 | <p>Miscellaneous:</p> <p>The Chairperson has emphasized to start B. Voc and D. Voc courses as these will generate the college revenue. Prof. (Dr.) Gopal Pathak has said to send application to start the courses.</p> <p>The board has accepted the strategy.</p> |



Dumka Engineering College

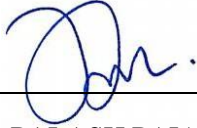
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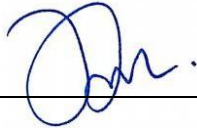
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The meeting is ended with a vote of thanks to the chair.

ADJOURNMENT:

The meeting concluded at 12:25 PM with thanks to the Chairperson.

Prepared By: _____ Date: 30th August 2019

(DR. PALASH PAL)

MINUTES APPROVED BY: _____

(DR. PALASH PAL, MEMBER SECRETARY)

MINUTES APPROVED BY: _____

(MR. KUNAL GANGULY, CHAIRPERSON)